

**LIVESTOCK CONTRACTORS ASSOCIATION INC**

General Correspondence / Accounts: Secretary – Linda Thompson  
PO Box 96, MERINO VIC 3310  
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Your Invitation to join the.....

**Livestock Contractors Association Inc.**

Thank you for your interest in the Livestock Contractors Association (LCA).

The LCA is a not-for-profit industry association, established to further the interests of Livestock Contractors / Producers and the livestock industries as a whole.

LCA members are involved in a broad range of disciplines and activities; it fulfils a vital role in furthering the interests and development of our industry sector with the aims of:

- Promoting the use of Skilled Professional Contractors.
- Involvement in developing Industry Standards and Codes of Conduct.
- Promoting interaction and consultation between LCA Members and State and Federal Government Agencies, Livestock Owner Associations, Animal Welfare organisations and various consultative committees relating to such things as surgical procedures, chemical use and other animal handling practices.

This Membership Application Kit includes a copy of the LCA Code of Conduct, a Contractor/Producer Profile and a LCA Membership Application Form.

We welcome your membership and support and invite you to become actively involved in the LCA to help drive and direct the future activities of the Association.

Please do not hesitate to contact either myself or our Secretary, Linda Thompson should you have any questions or wish to discuss any specific issues.

All the very best,

*Jamie Rowe*

President – Jamie Rowe

# LCA Application for Membership 2015

Membership Fee: \$110.00 inc. GST



Animal Health, Animal Care

Name: \_\_\_\_\_

Address : \_\_\_\_\_

Town : \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone : \_\_\_\_\_ Mobile : \_\_\_\_\_

Fax : \_\_\_\_\_ E-Mail : \_\_\_\_\_

I am a Contractor                       Producer                       Interested Supporter

State/Regions/Area of Coverage (where you conduct your contracting business):

NSW, regions or areas: \_\_\_\_\_

QLD, regions or areas: \_\_\_\_\_

SA, regions or areas: \_\_\_\_\_

VIC, regions or areas: \_\_\_\_\_

WA, regions or areas: \_\_\_\_\_

NT, regions or areas: \_\_\_\_\_

Work Skills Undertaken (Please Tick)

Mulesing/Mark

Footrot

Pregnancy Scanning

Cradle Crutch

Shearing

Dipping

Drench/Vaccinate etc

Cattle Work

Fencing

Other \_\_\_\_\_

**I have read and agree to abide by the LCA's Code of Conduct; I acknowledge that failure to adhere to the Code of Conduct or failure to attend an accreditation workshop pertaining to a practised work skill may lead to the terminating of Membership and any associated accreditation status.**

I have enclosed the following;

- return section of the Code of Conduct signed
- completed the Contractor or Producer Profile.
- payment for membership fee

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_



# CONTRACTOR or PRODUCER PROFILE

(Confidential - for LCA use ONLY)

Animal Health, Animal Care

Name: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Trading as: \_\_\_\_\_

Years in Business: \_\_\_\_\_ Partnership  Sole Owner

What services and products do you provide/undertake/use as part of your business?

1. Mulesing & Marking Total number per year? \_\_\_\_\_

No's Marked & Mulesed \_\_\_\_\_ Marked only \_\_\_\_\_ Mulesed as Weaners \_\_\_\_\_

2. Name & Brand of Vaccine Products Used e.g: Scabby Mouth – Pfizer, Glanvac 6-in-1 - Pfizer

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Do you use fly protection when mulesing? Yes  No

Products use \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Do you use Pain Relief? Yes  No

Approximately what % of total numbers \_\_\_\_\_

4. Footrot Inspection & Treatment Approx. numbers per year \_\_\_\_\_

Treatment(s) Provided \_\_\_\_\_

5. Pregnancy Scanning Approx. numbers per year \_\_\_\_\_ No's of Singles \_\_\_\_\_ Twins \_\_\_\_\_

6. Dipping/Plunging Approx. numbers per year \_\_\_\_\_

Chemicals used \_\_\_\_\_

7. Drenching Approx. numbers per year \_\_\_\_\_

Drench types used \_\_\_\_\_

8. Fencing Approx. km's/metre's per year \_\_\_\_\_

Do you use a Crutching Trailer? Yes  No  Make/Model \_\_\_\_\_

Do you have internet access? Yes  No

E-mail Address \_\_\_\_\_

Have you visited the LCA website at <http://www.livestockcontractors.com>? Yes  No

# LCA Code of Conduct



Animal Health, Animal Care

Membership of the Livestock Contractors Association (LCA) is open to all practising Livestock Contractors operating with domestic livestock animals and providing animal health services.

Associate Membership is open to others interested in livestock contracting activities or those contractors operating within related fields (e.g. the traditional shearing industry, chemical or equipment manufacturing, etc).

Members of the Association shall undertake to comply with the Code of Conduct, and as amended by the Committee from time to time.

## Aims

- (1) To promote the use of Livestock Contractors.
- (2) To present a united voice when discussing problems and programs with other bodies to ensure that the interests of contractors and their clients are considered.
- (3) To facilitate ongoing development of knowledge and skills of contractors by:
  - Meeting with fellow Livestock Contractors;
  - Meetings with expert Scientific Advisers;
  - Update skill workshops utilising the input of recognised authorities.
  - Dissemination of information via newsletter and/or meeting reports.
- (4) The promotion of Animal Health Contracting as a responsible profession.
- (5) To encourage the conduct of all Animal Health Contracting operations in a proficient, caring and professional manner.
- (6) To ensure that animal welfare, with the prevention of unnecessary pain and suffering, is a major consideration and prime object.
- (7) To actively seek involvement, leading to cooperation with the various bodies whose aims and objections run parallel with the Association.

## Guidelines for Members Conduct

### *Conduct with Clients*

- (1) Members shall conduct their contract services in such a manner as to be a credit to the profession.
- (2) The prior negotiated contractual arrangements between Members and their Clients shall be fair and equitable to both parties.
- (3) Operations needed to service a contract shall be performed with professional skill, in a manner, which expedites the completion of the contract, and with due regard for the welfare of the animals.
- (4) The procedures used in animal operations should closely follow those as from time to time set out by the appropriate State Agricultural Department and/or the appropriate State Veterinary Authority.
- (5) Members must accept responsibility for the actions of their Staff.
- (6) Members shall protect theirs and their Clients interests by having a Personal Liability Insurance Policy and where applicable Public Liability Policy.

### *Conduct with Association Members*

- (1) Members shall conduct their business with due regard to the effect on fellow Members.
- (2) Members located within similar regions are encouraged to exchange information on a regular business.

### *Conduct with Veterinarians*

- (1) Contractor Members should refrain from giving Veterinary advice on animal health matters. Members will not breach the Veterinary Surgeons Act.
- (2) This will preclude Members from giving dose rates etc on prescribed drugs, however it should not prevent the contractor from participating in such programs as: Footrot eradication strategies, Mark and Mules, Dipping, Ultrasound etc.
- (3) Members may merchandise those chemicals allowed by law.
- (4) No member, unless licensed to do so, shall act as a reseller or agent for any restricted prescription drug, except where the Member is merely acting as a deliverer of the legally obtained drug.
- (5) The drug usage recommendations of the Veterinarian and/or Manufacturer should be followed.
- (6) Unregistered products must not be used. It should be noted that application techniques are an important part of the usage recommendations
- (7) Clients seeking Members advice on animal health problems must, in the first instance, be advised to approach their own Veterinarian; then if requested an approach maybe made on behalf of the Client to their private and/or Government Veterinarian.
- (8) All members are encouraged to maximise the cooperating from the Veterinary profession as this can only lead to better animal health and welfare.

### *Conduct with Livestock Officers*

- (1) State Agricultural Livestock Officers offer a large range of non-veterinary services to the farmer consumer. Some of these tie in with the contracted requirements of the owner. It is therefore desirable that close cooperation be formed with Livestock Officers.
- (2) Livestock Officers are in a position to fit Members services into the overall livestock program of owners.
- (3) Livestock Officers should be utilised as:
  - A source of information on research results.
  - A source of product information
  - As a method of disseminating the services of Members to Farmers.

### *Conduct with Rural Advisers*

Should be defined as consultants who have a defined relationship with their livestock owner clients;

- (1) Members should be careful that the role of the rural adviser is clearly defined:
  - is the contractor dealing with the adviser (employed by him hence paid by him)
  - or is he employed by the owner and paid by him.
- (2) Members who seek advice from Rural Consultants should be certain that the adviser has the expertise in the field required.
- (3) The Association and its Members should establish close communication with Rural Consultants.
- (4) Where a Member is in disagreement with a Rural Adviser, be they any of the above mentioned categories, the Member should contact the Association who will provide advice and/or make contact with acknowledged experts in the field with a view to resolving the conflict.

*Ethics and Complaints Committee*

The Association has established a sub-committee to deal with complaints submitted by either LCA Members or the Public.

The procedure shall be:

- (1) Complaints received by LCA will not be considered unless they are in writing these complaints will then be forwarded to the Chairman of the Ethics and Complaints committee.
- (2) All complaints must be recorded in a Complaints Book and acknowledged in writing by LCA Secretary.
- (3) The Ethics and Complaints Committee must record all procedures used in attempting to settle the dispute.
- (4) Where a quick solution cannot be found then the offending contractor must reply in writing to the allegations and forward same to LCA.
- (5) If the Ethics and Complaints Committee cannot negotiate a suitable settlement of this disputation then the LCA may appoint an outside Arbitrator. This Arbitrator should be selected as an expert in the field of the dispute.
- (6) All parties to the dispute will be notified in writing as to the proceedings of the independent arbitration. A time limit of 30 days for settlement will be allowed after the independent Arbitrator has reviewed the case.
- (7) Where a Member has two justified complaints recorded against him that Member shall be called before the LCA Committee and appropriate advice will be given to the Member on how to avoid future complaints.
- (8) Where the Committee of the LCA considers the number of justified complaints or a single justified complaint to be of such seriousness, then the Committee shall require the Member to answer such complaints in writing and/or appear before the Committee with 28 days to make oral responses.
- (9) Where these procedures fail to resolve the issues the Committee can either:-
  - Further counsel the Member or Members involved.
  - Issue directives as to the further conduct of the offending Member or Members involved.
  - Terminate the membership of a Member or Members.

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**As a member of the Livestock Contractors Association Inc, I agree to conduct my contracting operations and business in keeping with this Code of Conduct.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Post Code: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_